

The Supervision Contract

This contract between _____ (supervisee)

and Anjalee Carey (supervisor) is open to review and revision on an ongoing basis.

The role of the Supervisor:

1. To provide an overall safe, supportive, confidential and non-judgemental environment for supervision.
2. To provide the agreed amount of time on the agreed date on a one-to-one basis, either face-to-face or by Skype/FaceTime, as agreed.
3. To provide appropriate learning advice and support for your ongoing professional development.
4. To fulfill affidavit requirements as and when needed, e.g. for BACP accreditation.
5. To provide emotional support in relation to client work.
6. To monitor, challenge, suggest, advise, encourage and support you appropriately in relation to client work.
7. To raise any concerns about client work I may have as and when they arise.
8. To discuss those concerns with you and work with you to address them, with a beneficial outcome in mind.
9. To work with you to provide the most useful form of supervision that is right for you.
10. To learn from you and your client work for my ongoing professional development.
11. To be available in emergency/urgent situations for supervisory support.
12. To provide you with an alternative and appropriate source of supervisory support in my absence, e.g. when on annual leave.
13. To invite comment and review of the supervision I provide on an agreed basis.
14. To be accountable to you and the BACP for my supervision practice.
15. To discuss and agree the handling of disputes with you at the outset of our work together.

The role of the Supervisee:

1. To arrive promptly for your supervision at the agreed date and time.
2. To bring whatever you feel is appropriate to supervision.
3. To be open to explore and expand your work in supervision.
4. To be open to look at areas of learning/improvement, as necessary.
5. To be open to look at self in relation to client work, as necessary.

6. To contact the supervisor if in any doubt or worry about a client.
7. To be accountable for your practice at all times.

- I agree that the above is acceptable and would like to commence a working relationship on this basis.
- I agree to attend supervision on a face-to-face/online/both* basis _____ time(s) a month for _____ hrs, unless otherwise agreed.
- I agree to pay £_____ for _____ hrs.
- I agree to pay the full amount if I cancel, for any reason, either on the day of the session or after 6pm the day before the session.
- I understand that I can contact the supervisor by email, phone or text at any time and the supervisor will make herself available to me as soon as possible.
- I understand that I am to be given an alternative source of supervisory support in the supervisor's absence, e.g. when on annual leave.
- I agree to abide by the BACP Code of Ethics in all my dealings with clients and supervisor and I understand I will be accountable to the supervisor and to the BACP for my conduct and practice.

Signed _____ Date: _____

Signed _____ Date: _____